



Job Connection Center September

2019

Monday	Tuesday	Wednesday	Thursday	Friday
2 Computer Basics 1pm - 2pm	3 Soft Skills 1pm - 2pm	4 Resume Building 1pm - 2pm	5 Internet Basics 1pm - 2pm	6 Open Hours 8:30am - 4:30pm
9 Computer Basics 1pm - 2pm	10 Soft Skills 1pm - 2pm	11 Resume Building 1pm - 2pm	12 Internet Basics 1pm - 2pm	13 Open Hours 8:30am - 4:30pm
16 Computer Basics 1pm - 2pm	17 Soft Skills 1pm - 2pm	18 Resume Building 1pm - 2pm	19 Internet Basics 1pm - 2pm	20 Open Hours 8:30am - 4:30pm
23 Computer Basics 1pm - 2pm	24 Soft Skills 1pm - 2pm	25 Resume Building 1pm - 2pm	26 Internet Basics 1pm - 2pm	27 Open Hours 8:30am - 4:30pm
30 Computer Basics 1pm - 2pm	Oct 1 Soft Skills 1pm - 2pm	Oct 2 Resume Building 1pm - 2pm	Oct 3 Internet Basics 1pm - 2pm	Oct 4 Open Hours 8:30am - 4:30pm

Open
Monday - Friday
8:30am - 4:30pm

2600 W Sylvania
Ave
Toledo, Ohio
43614

419 - 214 - 3123



All Workshops provided by Goodwill

Please reference our online calendar for any updates: goodwillnwohio.com

Computer Basics: This workshop is designed to help individuals with basic computer terminology and skills. We will guide you in creating documents with Microsoft Office and Google Suite.

Soft Skills: This workshop is designed to help individuals prepare for a job interview. It provides communication tips, strategies to problem solve, and an opportunity to best practice these soft skills.

Resume Building: This workshop is designed to prepare individuals to write a resume. It provides preparation tips, strategies for resume writing, and an opportunity to start a resume or improve an existing resume.

Internet Basics: This workshop is designed to help guide individuals with web browsing in Google Chrome, Internet Explorer, along with setting up your own email account. This workshop includes knowledge of online safety, and how to utilize social media.

Job Fairs every Tuesday 11am – 2pm