

# February 2024



## Job Connection Center – Defiance JCC

## Calendar of Events

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 <b>RESOURCE TABLE</b> TIME: 1:00 PM-2:00 PM LOCATION: Goodwill Store 230 Lagrange St., Napoleon	8 <b>RESUME WORKSHOP</b> TIME: 10:00 AM-11:00 AM LOCATION: Defiance JCC 1005 N. Clinton St., Defiance	9	10
11	12	13 <b>WORKSHOP: SEVEN A'S</b> TIME: 10:00 AM-11:00 AM LOCATION: Defiance JCC 1005 N. Clinton St., Defiance	14	15 <b>APPLICATION TIPS</b> TIME: 10:00 AM-11:00 AM LOCATION: Defiance JCC 1005 N. Clinton St. Defiance	16 <b>INTRO TO GMAIL</b> TIME: 1:00 PM-2:00 PM LOCATION: Defiance JCC 1005 N Clinton St., Defiance	17
18	19	20	21 <b>RESOURCE TABLE</b> TIME: 10:00 AM-11:00 AM LOCATION: Goodwill Store 1210 S. Main St., Bryan	22	23 <b>INTERVIEW SKILLS</b> TIME: 1:00 PM-2:00 PM LOCATION: Defiance JCC 1005 N. Clinton St. Defiance	24
25	26	27 <b>BASIC COMPUTER SKILLS</b> TIME: 10:00 AM-11:00 AM LOCATION: Defiance JCC 1005 N. Clinton St. Defiance	28	29 <b>DRESS FOR SUCCESS</b> TIME: 10:00 AM-11:00 AM LOCATION: Defiance JCC 1005 N. Clinton St. Defiance		

**NO SIGN-UP REQUIRED. FOR MORE INFORMATION, PLEASE CONTACT Amy at 567-600-8650**

**INTERVIEW SKILLS**

Discuss the Do's Don'ts of interviewing.

**RESOURCE TABLE**

Get information on what we offer at the Job Connection Center and meet the JCC Navigator.

**APPLICATION TIPS**

Learn how to properly complete a job application and some job search tips.

**RESUME WORKSHOP**

Learn what a resume is and how to create your own.

**DRESS FOR SUCCESS**

Learn about appropriate interview attire.

**WORKSHOP: SEVEN A'S**

Learn about foundational workplace behaviors.

**BASIC COMPUTER SKILLS**

Access tutorials from GCF Global.